Greater Manchester Community Chaplaincy
Helping create a fresh start

Policies and Procedures V2.

Safeguarding Policy

Safeguarding Children

GMCC do not work directly with people under the age of 18, however we do work with adults who are parents as well as with some adults who may pose a specific risk to children due to the nature of their past offending behaviour. A child is any person under 18 years of age. All GMCC staff and volunteers are made aware of their responsibilities under the Children Acts (1989 and 2004) and Working Together guidance to ensure that any concerns relating to significant harm to children **must** be reported to the relevant statutory authorities. If a concern is identified relating to the child of a client, GMCC will endeavour to keep the client informed of our concerns and the action we will be taking, unless doing so would increase the risk to the child.

Safeguarding Vulnerable Adults

Safeguarding vulnerable adults is a matter of priority for Greater Manchester Community Chaplaincy (GMCC). This policy sets out GMCC's practise with regard to adult safeguarding and what is expected from all staff, including board of trustees, paid staff, volunteers, students, work placements or anyone working on behalf of GMCC

The abuse of vulnerable adults– physically, emotionally, financially and sexually – is a sad fact of life. Adults may be abused regardless of their age, gender, religious belief, racial origin, culture or disability. They are usually (but not always) abused by people they know and trust.

Everybody has a responsibility for the safety of vulnerable adults and in accordance with relevant legislation, GMCC, as an organisation which has contacts with vulnerable adults across its services, has both a moral and legal obligation to ensure proper procedures are in place for their safeguarding.

The purpose of this policy and procedures is to help protect the vulnerable adults we come into contact with and to ensure that staff are aware of issues that can cause them harm and how to respond to concerns relating to the possibility of a vulnerable adult suffering harm.

This policy has been drawn up on the basis of laws and guidance that seeks to protect vulnerable adults, namely:

- Data protection Act 2018
- Human Rights Act 1998
- Sexual Offences Act 2003
- Safeguarding Vulnerable Groups Act 2006
- Protection of Freedoms Act 2012
- Children and Families Act 2014

This policy should be read alongside our policies and procedures on :

- Recruitment, induction and training
- Dealing with disclosures
- Managing allegations against staff and volunteers

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- Recording and information sharing
- Code of conduct for staff and volunteers
- Whistleblowing
- Health and safety
- Lone working

As an organisation we recognise:

- All adults regardless of age, disability, gender reassignment, race, religion or belief, sex or sexual orientation
- A vulnerable adult is anyone aged 18 or over who may be unable to take care of him or herself against significant harm or exploitation
- Vulnerability may be due to a mental health problem, a disability, a sensory impairment, is old or frail, or has some form of illness.
- Some adults are additionally vulnerable because of the impact of previous experiences, communication needs or other issues.

We will seek to keep our service users safe by:

- Valuing them, listening and respecting them
- Adopting safeguarding practices through procedures and a code of conduct for staff and volunteers
- Providing effective management for staff and volunteers through supervision, support, training and quality assurance measures
- Recruiting staff and volunteers safely, ensuring all necessary checks are made
- Recording and storing information professionally and securely and sharing information about safeguarding and good practice with staff and volunteers, posters, one-to-one discussions
- Using our safeguarding procedures to share concerns and relevant information with agencies who need to know, involving service users appropriately
- Ensuring that we have effective complaints and whistleblowing measures in place
- Ensuring that we provide a safe physical environment for our service users, staff and volunteers, by applying health and safety measures in accordance with the law and regulatory guidance.

Contact Details

Designated Safeguarding Officer

Centre Manager,
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